

MAINTENANCE REQUEST

ER Realty Property Management
RESIDENT'S MAINTENANCE REQUEST

1. Residents Name: * _____ Located at * _____ Time: _____ Address: * _____
Apt.#: _____ Phone * _____ Email * _____

2. Maintenance Request: (Describe trouble and any special instructions) *

3. Authorization: Owner/Agent/Service person(s) are authorized to enter unit if Resident's is not home unless instructions have been given above to the contrary.

If verbal, taken by * _____

4. To be filled out by maintenance personnel.

Describe problem, what was done and what materials were used.

ER Realty

Property Management

San Diego 619-696-7423

Yuma 928-329-9154